

Marsh Properties
PO Box 1213 Casper, WY 82602
Office #: 307-251-2996
marshproperties82@gmail.com

NOTICE OF INTENT TO VACATE

Please be advised that on or before (date): _____ I/we intend to move from my/our residence at _____.

Date utilities will be taken out of my/our name (date): _____

As the rental agreement specifies, the Tenant(s) is obligated to give at least **thirty (30) days' written notice** before vacating the unit. I/we understand that we are responsible for paying rent and utilities through the **end** of the lease term, and, through the final full month of the **30-day notice period**. The security deposit that was paid at move in **cannot** be used in lieu of the last month's rent.

I/we understand that my/our deposit will be refunded within thirty (30) days after the 30-day notice has expired if: I/We fulfilled our lease, I/we have left the keys in the office drop box, completed a move out inspection with Marsh Properties, and left my/our dwelling in a clean and undamaged condition. If the property is damaged in any way, no remaining deposit will be returned until 30 days after repairs are made by Marsh Properties.

Reason for leaving: _____

Forwarding Address: _____

(Required in order to return your deposit.)

In accordance with our rental agreement, Tenant(s) agrees to allow Marsh Properties to show the dwelling unit to prospective tenants during reasonable hours (8:00 am – 7:00 pm) any day of the week, with one hour notice. Tenant(s) further agree to maintain the unit in a reasonably clean condition for showing. Tenant(s) will be liable for future rent if the Leased Premises are not able to be rented due to refusal to allow access or due to the poor condition of the Leased Premises during a showing.

Tenant: _____ Phone: _____

Email: _____

Tenant: _____ Phone: _____

Email: _____